



# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <span style="color: red;">Next Step(s)</span>	Start Date	<span style="color: red;">Next Update Due</span>	Project End Date
2023 A2	<p style="text-align: center;"><b>Airport Committee</b></p> <p style="text-align: center;">Chair Matt Sykora</p>	Executive Director Leggett	Charlie Riordan Rob Hodgman	<p>-Continue lining up speakers for the coming First Friday presentations.</p> <p><u><b>Update November 16, 2023</b></u></p> <p>-The Rates and Charges project is being finalized -Concern was expressed regarding lack of FAA funding for crosswind or secondary runway maintenance. The committee is gathering information on this issue.</p> <p><u><b>Update January 18, 2024</b></u></p> <p>-Chris Thobaben will be the First Friday speaker on February 2, 2024</p> <p><u><b>Update March 21, 2024</b></u></p> <p>-Corey Harper from Veregy will present on solar panel use for airport non-aeronautical revenue.</p>	1/1/24	<span style="color: red;">4/18/24</span>	12/31/24



## WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <b>Next Step(s)</b>	Start Date	<b>Next Update Due</b>	Project End Date
2023 L 1	<b>Legislative Committee</b>  Chair Rob Hodgman	Brandon Rakes Justin Van Slyke Tony Bean Ben Hoppe Cody Crawford Rich Mueller		<p><b><u>Feb. 15, 2024</u></b></p> <p>-The Legislative session has ended. The committee is still watching bills, but many of the bills are dead.</p> <p>-With the death of lobbyist Grant Nelson, the committee is searching for a new lobbyist.</p> <p><b><u>Update March 21, 2024</u></b></p> <p>-The committee is considering the budget as it searches for a replacement lobbyist. It is also looking for recommendations.</p>	Sept. 2023	<b>4/18/24</b>	6/30/24



# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <b>Next Step(s)</b>	Start Date	<b>Next Update Due</b>	Project End Date
2023 S X1	<b>Scholarship Committee</b>  Keith Love	David Ison Courtney Bagnall Casey Nelson	XXXX	Committee will proceed in January 2024 with application  <u>11/16/23</u> -The committee held its first committee meeting with the new members -The committee is reviewing and updating the scholarship documents  <u>Dec. 21, 2023</u> -Scholarship documents have been updated and are available on the WAMA website. Applications are due March 31, 2024.  <u>Feb. 15, 2024</u> -The scholarship committee is considering increasing the amount awarded to recipients. This will be discussed at the next Board meeting  <u>March 21, 2024</u> -The board will continue discussion on raising scholarship amounts..	JAN	4/18/24	5/8/24



## WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <span style="color: red;">Next Step(s)</span>	Start Date	<span style="color: red;">Next Update Due</span>	Project End Date
2023 M X1	<b>Membership Committee</b> Chairman Christine Roemeling	Exec Director Justin VanSlyke  Shelby Barrett	Vice Chair Justin Van Slyke	<p><b>Update Operation Manual Yearly</b></p> <p><u>Update as of 9/14/23</u> -Working on membership maintenance and gearing up for the membership drive in January</p> <p><u>As of 11/16/23</u> -Preparing for membership renewals on Jan. 1</p> <p><u>As of 1/18/24</u> -Membership dues are being sent in. WAMA thanks its members and sponsors.</p> <p><u>As of 3/21/24</u> -The Committee is ensuring all current members are set up correctly in the database. -Committee is writing a policy for group renewals</p>	Jan	<span style="color: red;">4/18/24</span>	3/31/24



## WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022	<b>Conference Committee</b> Chair Samantha Peterson	Vice Chair Tim Mensonides Dianna Wakefield Marjy Leggett Jennifer Skoglund David Williams Warren Hendrickson		<p><u><b>Update as of 3/16/23</b></u>                      -Waiting for 2024 Contract Agreement</p> <p><u><b>Update as of 7/20/23</b></u>                      - Working on hotel contracts for 2024 and 2025</p> <p><u><b>Update as of 8/17/23</b></u>                      -Hotel contracts for 2024 and 2025 have been signed</p> <p><u><b>Update as of 10/19/23</b></u>                      -Registration for 2024 conference is now open                      -We are waiting on lodging information</p> <p><u><b>Update as of 1/18/24</b></u>                      - Committee is working to finalize agenda                      -Hotel information is now posted and reservations can be made</p>	June	4/18/24	5/13/24



# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022	<p><b>Conference Committee</b> Chair Samantha Peterson</p>	<p>Vice Chair Tim Mensonides Dianna Wakefield Marjy Leggett Jennifer Skoglund David Williams Warren Hendrickson</p>		<p><u>Update as of 2/15/24</u> - The updated agenda is now on the WAMA website -Speakers need to be confirmed</p> <p><u>Update as of 3/21/24</u> -The committee is ready to finalize the agenda. -Samantha will send out reminders to regisler</p>	June	4/18/24	5/13/24



# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <span style="color: red;">Next Step(s)</span>	Start Date	<span style="color: red;">Next Update Due</span>	Project End Date
2023 HR X2	<b>Human Resources Committee</b>  Chairman Adam Phelps	Tim Mensonides  Executive Director  Jennifer Skoglund	Vice Chairman  Adam Phelps	<p><u>As of 11/16/23</u></p> <ul style="list-style-type: none"> <li>-Planning for the Executive Director Review</li> <li>-Newly elected Board members were approved</li> <li>-Board votes to prohibit two people from the same airport serving on the board at the same time. The exception is the past president who can be a part of the board is someone is from the same airport.</li> </ul> <p><u>Feb. 15, 2024</u></p> <ul style="list-style-type: none"> <li>-The committee is seeking Award nominations: Member of the Year and Project of the Year. Send nominations to Tim Mensonides.</li> </ul> <p><u>March 21, 2024</u></p> <ul style="list-style-type: none"> <li>-Award selections will be done in late March</li> </ul>	Sept	<span style="color: red;">4/18/24</span>	Dec



# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <span style="color: red;">Next Step(s)</span>	Start Date	<span style="color: red;">Next Update Due</span>	Project End Date
2023 F 1	<p style="text-align: center;"><b>Finance Committee</b></p> <p style="text-align: center;">Chair Jennifer Skoglund</p>	<p>Executive Committee</p> <p>Tim Mensonides</p> <p>Rich Mueller</p> <p>Brandon Rakes</p> <p>Dave Decoteau</p>	<p>Vice Chair</p>	<p>Annual Business Report due</p> <p><u><b>As of August 17:</b></u> -Begin considerations for 2024 budget</p> <p><u><b>As of October 19, 2023</b></u> - The committee is working on the 2024 budget proposal</p> <p><u><b>As of 1/18/2024</b></u> -The 2024 budget is complete and was approved by the Board of Directors.</p>	<p>Jan.</p>	<p style="color: red;">4/18/24</p>	<p>5/11/24</p>





# WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates <b>Next Step(s)</b>	Start Date	<b>Next Update Due</b>	Project End Date
2023 F 1	<p style="text-align: center;"><b>Diversity, Equity, and Inclusion Committee</b></p> <p style="text-align: center;">Chair Vanessa Chin</p>	<p style="text-align: center;">Executive Committee</p> <p>Christy Cheever</p> <p style="text-align: center;">Kevin Neuchterlein</p> <p>Brandon Rakes</p> <p>Silvana Vasquez</p>	<p>Vice Chair</p>	<p>This committee was formed during the January 18, 2024 Board of Directors meeting with the goal of focusing on education and advocacy.</p> <p><b><u>As of February 15:</u></b> -The committee has held its first meeting and is setting its goals.</p> <p><b><u>As of March 21, 2024</u></b> -The committee is looking to partnering and supporting the scholarship and membership committees. -Committee is updating the map of participating airport members and seeking data from WA State airports.</p>	<p>Jan.</p>	<p style="text-align: center;"><b>4/18/24</b></p>	<p>5/11/24</p>