



## Washington Airport Management Association

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**WAMA Board Meeting  
May 18, 2016 – 7:00 AM  
Heathman Lodge – Vancouver, WA**

1. **Call to Order** ~ President Sheehan called the meeting to order at 7:06 am
2. **Roll Call** ~ Secretary Mensonides. Members present: Ryan Sheehan, Tim Mensonides, Jennifer Skoglund, Sara Young, Deb Wallace, John Haakenson, Marjy Leggett, Arif Ghouse  
  
Absent: Kandace Harvey, Dave Field
3. **Presentation and approval of the April 21 Meeting Minutes** ~ Secretary Mensonides.  
Approved by motion and vote
4. **Presentation and approval of the May Treasurer's Report** ~ Treasurer Skoglund.
  - a. Membership dues income: \$29,830; Total income \$74,648; Total Expenses \$57,037; Net income \$17,610
  - b. Conference income \$43,850; Conference Expenses \$32,111 (not final #'s)
  - c. Total assets and liabilities: \$111,646
5. **President's Report** ~ President Sheehan.
  - a. Thank you to the conference committee. Next year's location is TBD. John provided a history of the conference location. Discussion took place on having a joint conference with OAMA.
  - b. Committees – draw non board members into committee chairs. It was recommended to have committee meetings at future conferences.
  - c. Discussion took place on topics for the President's message to the general membership at the conference.

**6. Executive Director's Report ~ ED Leggett**

- a. Conference Prep
- b. Toured Moses Lake Airport
- c. Awards

**7. Committee Reports ~**

- a. Airport Committee ~ Vice Chair Young
  - i. Review takeoff and landing performance assessment advisory circular
- b. Legislative Committee ~ Chair Ghouse
  - i. State level-no report
  - ii. Federal level-Reauthorization Act
- c. Membership Recruitment and Relations Committee ~ Chair Mensonides
  - i. Partnered with HR committee on award program
  - ii. Preparing for June newsletter, meeting beginning of June
- d. Human Resources (& Nominating) Committee ~ Chair Young
  - i. Award Nominations: Management Member of the Year, Project of the Year and President's Award. Awards to be presented at general membership meeting.
- e. Scholarship/Internship Committee ~ Chair Wallace
  - i. Briefing paper presented on scholarships awarded and the candidates selected
- f. Conference/Education Committee ~ Chair Haakenson
  - i. Thank you to the sponsors
  - ii. Future conferences: reduced fee for students? Non member fee?
- g. Finance Committee ~ Chair Skoglund
  - i. Harvey Field does all the finances for WAMA. Finance committee needs to plan on how finances will be handled in the future. Plan to schedule a meeting with Harvey Field staff.
  - ii. Audit vs Review. Possible language change to bylaws because an audit could be cost prohibitive

Reports approved by motion and vote

**8. Next Meeting June 16, 2016 – 1:00PM Conference Call ~ President Sheehan**

**9. Adjourn ~ President Sheehan at 8:01am**

Respectfully submitted: Tim Mensonides, Secretary