



Washington Airport Management Association

Board Meeting May 18, 2017 – 1:00 PM Teleconference

Meeting Minutes

1. Call to Order ~ Vice President Mensonides 1:05pm.

- i. Tim Mensonides
- ii. Robert Peterson
- iii. David Field
- iv. Ryan Sheehan
- v. John Haakenson
- vi. Jennifer Skoglund
- vii. Sara Young
- viii. **Absent:** Marjy Leggett; Arif Ghouse; Rob Hodgman; Laura Holthus

2. Roll Call ~ Secretary Peterson

3. Presentation and approval of the April Meeting Minutes ~ Secretary Peterson

April 20th, 2017, approved by motion and vote.

4. Presentation and approval of the May Treasurer's Report ~ Treasurer Hodgman

- i. No report provided.

5. President's Report ~ Vice President Mensonides

- i. Conference was a great success and was good to meet everyone in person.

6. Executive Director's Report ~ ED Leggett

7. Committee Reports ~

- i. **Conference/Education Committee** ~ Chair Haakenson
 - i. OAMA Joint 2018 Conference – Update.
 - ii. Overview on success of 2017 conference.
 - iii. 2018 conference – need to move fast to organize and set location at either Walla Walla or a joint Oregon conference. Further discussion pursued.
 - iv. Skamania lodge (230+ rooms) and Marcus Whitman hotel in Walla Walla (80+ rooms) with additional hotels within walking distance.
 - v. Receiving costs for both locations and gathering information on each venue.

- vi. Discussion regarding needing decision soon as venues book up fast. Setting deadline by next conference call to decide a joint conference or WAMA only. Timeframe with a joint conference? Marjy to contact OWAMA to discuss.
- ii. **Airport Committee** ~ Chair Peterson
 - i. sUAS letter to Drone Advisory Committee
 - (1) Rob Hodgman hosted a round table regarding UAS and input from industry professionals will be reviewed at next airport committee meeting.
 - ii. Survey—Airport Rates and Charges
 - (1) Reviewing at next airport committee meeting regarding what information the survey will collect, i.e. Fuel flowage fees, tie downs, leased space, etc. and overall direction to conduct survey.
- iii. **Legislative Committee** ~ Chair Young
 - i. Update on Legislative Support Items.
 - ii. Special session and no action has been taken since last meeting.
 - iii. Aviation license plate passed and will be available soon.
 - iv. WSDOT Aviation maximum grant award was passed and has been increased. Announcement made during conference.
 - v. Revolving loan fund still alive but not much action is anticipated until the 2018 to come out with a single successful bill.
 - vi. Discussion of REAL ID standards (proposal to October 2020).
- iv. **Membership Recruitment and Relations Committee** ~ Chair Mensonides
 - i. Update on Membership
 - ii. Membership meeting in June 2017, prepare for next newsletter and identify missing members.
 - iii. Reminder all articles for newsletter should be sent to Marjy by June 19, 2017.
- v. **Human Resources (& Nominating) Committee** ~ Chair Holthus
 - i. Awards ceremony and planning for mid-year review of ED.
- vi. **Scholarship/Internship Committee** ~ Chair Skoglund
 - i. Update on Scholarship Awards
 - (1) Gleb is excited to receive scholarship to assist with his aviation degree.
 - (2) Jennifer Skoglund working with Emery Riddle on how to process scholarship funds.
- vii. **Finance Committee** ~ Vice Chair Skoglund
 - i. Discussion of Kandace to step down from managing finances at the end of 2017. This will coincide with Jennifer's term with Finance Committee.
 - (1) Jennifer Skoglund moves to decrease the CPA audit review from \$2,500 to 0 for an amended 2017 budget. Motion approved by vote.
 - (2) Jennifer Skoglund moves to decrease the education scholarships and grants from \$4,500 to \$1,000 to the Thomas Eller line item. Motion approved by vote.

8. Tim Mensonides moves to approve committee reports. Motion approved by vote.

9. New Action Items Recap ~ Chair Young

- i. Marjy Leggett to contact OWAMA to discuss decision for go, no-go with joint meeting.
- ii. Jennifer Skoglund – local US Banks are ready to update signature cards.

11. Next Meeting June 15, 2017 – 1:00PM Conference Call ~ Vice President Mensonides

12. Remarks for the good of the order ~ Vice President Mensonides

Dave Field congratulated Tim Mensonides with his new position as Airport Manager at Bremerton, WA.

13. Adjourn ~ Vice President Mensonides dismissed meeting at 1:38pm