

Washington Airport Management Association

Meeting of the Board of Directors

May 6, 2014, 1:30 pm – conference call

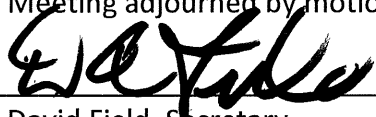
Meeting Minutes

Approved 8/13/2014

1. Meeting called to order by President Harvey at 1:30 pm. Secretary Field recording.
2. Roll Call:
 - a. Board Members Present: Kandace Harvey; John Haakenson, Jennifer Skoglund, Dave Field, Jamelle Garcia, Deb Wallace, Ryan Sheehan.
 - b. Other Attendees: Warren Hendrickson, Executive Director; Kelly Thompson, Conference Planner.
3. Presentation and approval of meeting minutes: Minutes of the 4/1/14 meeting had not been distributed prior to the meeting. It was agreed that the minutes would be distributed electronically and approval established through email coordination.
4. Treasurer's Report – Treasurer Skoglund.
 - a. Jennifer commented on the very positive financial status of the upcoming conference.
 - b. WAMA financial status continues in excellent condition.
 - c. Approved by motion and time.
5. Committee Reports
 - a. Conference/Education Committee: Kelly Thompson, John H.
 - i. Conference status – excellent attendance, preparation excellent. 112 registered.
 - ii. Kelly and Diane efforts excellent.
 - iii. Deb asked for a title change for the Thursday Airport Marketing session.
 - iv. Agenda to be finalized, proofed and sent to printer on Monday.
 - b. Airport Committee: Ryan Sheehan, Jamelle.
 - i. FAA Asset 2 study. Committee reviewed proposed FAA action and reaction of a couple of state airport associations. Concern about using the findings to modify NPIAS. Meaning some airports will drop out and not be eligible for FAA funding – 5 in Washington. No information yet on relationship between Asset 2 study and WSDOT categories.
 - ii. WSDOT concerned that state will have to provide substantial financial support to the 5 airports.
 - iii. Ryan and Jamelle will discuss with Tristan and consider next steps.
 - iv. Resolved to determine WAMA action after discussions with WSDOT (and possibly FAA).
 - c. Legislative: Deb Wallace.
 - i. Legislative panel at conference reviewed
 1. "How to win at the legislative game".
 - d. Membership Committee: Dave Field
 - i. Revised bylaws will be submitted to the membership at the conference

- general meeting.
- ii. Resolution to be presented to the membership at the conference approving honorary membership of ~~four~~ recently retired members.
- iii. Membership directory getting close to completion. Proof 4 and 5 yet to come.
- iv. Award to Dave Waggoner, along with Rich Mueller and Bill Penor.
- e. Scholarship/Internship: Deb
 - i. No final decisions yet. Deb will contact Ron and make sure the decisions are ready for the conference.
 - f. HR Committee – no report
- 6. Executive Director's Report: Warren Hendrickson
 - a. Conference preparation, membership certificates, directory.
 - b. Visits to several eastside airports plus Auburn, Boeing Field.
 - c. Establishing contacts with other associations, including Idaho, Oregon and California.
 - d. Has been working with committees.
 - e. Conference call on Aviation Alliance. Discussions continuing.
- 7. New Business - None
- 8. Unfinished Business –
 - a. IRS application in progress; will be submitted after the bylaws are approved.
- 9. Action Items
 - a. Committee reports approved by motion and vote
 - b. Board approval of resolution format and wording awaiting completion of resolutions on bylaw approval and honorary memberships – Approval action will be taken electronically.
- 10. Next meeting of the Board will be the general membership meeting at the conference on 5/22.
- 11. Meeting adjourned by motion and vote at 2:30.

By: _____


David Field, Secretary