



# Washington Airport Management Association

**Board Meeting  
January 21, 2021 – 1:00 PM  
Teleconference**

## **MINUTES**

- 1. Call to Order** ~ President Mueller
- 2. Roll Call** ~ Secretary S. Peterson

*Rich Mueller, President  
Brandon Rakes, Vice President  
Samantha Peterson, Secretary  
Jennifer Skoglund, Treasurer  
Robert Peterson, Board Position  
Rob Hodgman, Board Position  
Tim Mensonides, Board Position  
Dan Gase, Board Position  
Adam Phelps, Past President  
Others Present: David Field, Warren Hendrickson*

- 3. Presentation and approval of the December Meeting Minutes** ~ Secretary S. Peterson

*The December 2020 meeting minutes were approved as presented. No comments/edits were received.*

- 4. Presentation and approval of the January Treasurer's Report** ~ Treasurer Skoglund

*The Treasurers report for January was unavailable for this meeting, but decided to review the 2020 year-end report.*

*Total expenses were \$47,884.29 and total income was \$32,165.25, creating a deficit of \$15,719.04 for 2020. This is mostly due to the cancellation of the conference. WAMA's account is still in the positive with total assets/equity of \$75,526 with a portion of this as carry over registrations and sponsorships to 2021's conference.*

*The December and the 2020 year-end report were approved as presented.*

- 5. President's Report** ~ President Mueller

*President Mueller gave a warm introduction to the board. President Mueller is hearing excitement on the 2021 conference, with trepidation of the COVID conditions. He's requested that committee chairs invite him to all the meetings, and will attend as available. Mueller has passed on the Airport Committee to Charlie Riordan, but he was unavailable to attend this meeting. Damon Smith offered to be more involved with WAMA, and a meeting is scheduled to*

*discuss opportunities. President Mueller is planning to connect with as many airport folks as possible, discussing membership and letting airports know that WAMA is there for them.*

*“We can make a difference in other people’s lives.” - Mueller*

**6. Executive Director’s Report ~ ED Leggett**

*ED Leggett has already sent out two waypoints to the membership and has put together the newsletter and sent that out. In contact with Joe Walker, and invited him to speak to the 99’s group. Updated the ED report on the WAMA homepage and spoke with the new Bowers Field Director, Ken Grannan. Met with the HR Committee and signed the contract, attended a legislative meeting, and is working with Tim on airport tours. ED Leggett created a Webmaster contract and sent it out to the Board for approval. ED was in contact with Ports publishing to see if they’d like WAMA to have an ad at no cost, just to distribute it to the WAMA members.*

**7. Other Business**

- a. *Approval of Webmaster Contract – Rebecca Graham is now the new Webmaster, replacing Sandy Engstrom.*

*A special meeting will be held right after the WAMA board meeting today.*

**8. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below**

- a. **Conference/Education Committee** ~ Chair S. Peterson

*Welcomed new conference committee member, David Williams. Chair Peterson provided an update that a draft of the conference agenda was created and will be reviewed/discussed at the next committee meeting. We have decided to consolidate the Airport Tour and Golf to Monday. The list of sponsorships has been assembled, and David has volunteered to send an email out to the members requesting sponsorships. In addition, the golf event has been coordinated with Tim Ike.*

- b. **Legislative Committee** ~ Chair R. Peterson

*WAMA sent a letter to Governor Inslee in support of prioritizing air transportation employees for the COVID-19 vaccines.*

*Chair Peterson provided an update on legislative priorities including SB5031, its companion bill, HB1030 Community Aviation Revitalization Loan Program, HB1198 State Commercial Coordinating Commission, SB5329 with companion bill HB1290, concerning the distribution of aviation tax revenues. Chair Peterson then briefed the Board on upcoming public hearings.*

*Board Member Rob H. advised that there was a seaplane bill this year. Rob H. gave an update on the CARB loan and the success that its been. There is a recommendation to continue the CARB and the shortage of GA hangars. There’s a demand for 850 hangars and plans for 200 spaces, with a large shortfall. Rob H. provided an update on a couple more bills that WAMA may be unaware of including a UAS Coordinator position and a proposed revision to the aerospace tax incentives.*

- c. **WSAA Update** ~ Warren Hendrickson

*John Dobson has asked the WSAA members if they are in support the vaccine letter that WAMA has provided, he needs 100% of the members support for WSAA to support it. Representative Fey has introduced a maintenance and preservation bill, \$16 billion over 16 years.*

- d. **Airport Committee** ~ Chair Riordan (President Mueller)

*Chair Riordan was unable to make the meeting, so President Mueller provided a brief update. Charlie will be running with the funding toolkit, and scheduling his first committee meeting.*

*President Mueller, has asked the Board to get involved in the committees. May also want to consider inviting the committee chairs to the Board meetings to provide an update.*

e. **Membership Recruitment and Relations Committee** ~ Chair Whitman (ED Leggett)

*Chair Whitman was absent for the meeting, and ED Leggett provide an update that Past Chair Robinson has passed off the committee to Monroe Whitman. Updating the Wild Apricot information.*

f. **Human Resources (& Nominating) Committee** ~ Chair \_\_\_\_\_ (President Mueller)

*President Mueller is working on finding someone to assist with the committee. Past Chair Skoglund advised that the only recent work was on the ED contract. The Webmaster agreement would also be added to the HR committee. Adam Phelps reminded that these agreements needed to be sent to Kandace Harvey.*

*Tim Mensonides offered to assist as committee chair, and will discuss with President Mueller.*

g. **Scholarship/Internship Committee** ~ Chair \_\_\_\_\_

*Nothing to report this meeting.*

h. **Finance Committee** ~ Chair Skoglund

- i. *Year-end report was presented early in the meeting. Chair Skoglund has been working with former Webmaster Sandy Engstrom on the Wild Apricot program, and ED Leggett has received some membership dues. Chair Skoglund has not heard any comments on the membership dues increase. ED Leggett has heard positive comments. Adam Phelps recommended someone reach out to Sara Young, since her contact was on the renewal to see if she had heard comments on the dues increase.*

**9. New Action Items Recap** ~ ED Leggett

**10. Next Meeting Thursday, February 18, 2021 at 1:00pm**

**11. Remarks for the good of the order** ~ President Mueller

**12. Adjourn** ~ President Mueller