



Washington Airport Management Association

**Board Meeting
February 18, 2021 – 1:00 PM
Teleconference**

MINUTES

1. Call to Order ~ President Mueller

2. Roll Call ~ Secretary S. Peterson

- *Marjy Leggett, ED*
- *Rich Mueller, President*
- *Brandon Rakes, Vice President*
- *Samantha Peterson, Secretary*
- *Jennifer Skoglund, Treasurer*
- *Robert Peterson, Board Position*
- *Rob Hodgman, Board Position*
- *Tim Mensonides, Board Position*
- *Dan Gase, Board Position*
- *Adam Phelps, Past President*
- *Others Present: Warren Hendrickson*

3. Presentation and approval of the January Meeting Minutes ~ Secretary S. Peterson

- *Rob H. moves to approve the January minutes, seconded by Rob P.*

4. Presentation and approval of the February Treasurer's Report ~ Treasurer Skoglund

- *\$81,721.35 Total Assets, next month we'll have the profit and loss.*
- *Questions on the conference committee revenues and loss.*
- *Brandon moves to accept the Treasurers report, and seconded by Adam.*

5. President's Report ~ President Mueller

- Charlie Riordan is joining the call today to discuss the Airport Committee. President Mueller spoke with Damon Smith and Damon advised that he is not in the position to take on a more involved role in WAMA, but can help out as needed.*
- Discussion on the Spokane Airports lease agreement review and questions/opinions from WAMA. WAMA does not want to provide a tool for other airports to be able to make substantial changes to tenant's agreements, since this is going to the WA Supreme Court for review. WAMA doesn't have a legal advisor to make a recommendation for the organization.*

WAMA Board has decided to table this discussion with a couple questions to Spokane. A follow-up meeting will be scheduled.

6. Executive Director's Report ~ ED Leggett

ED Leggett sent out two waypoints, spoke with both Joe Walker and Ken Grannan, sent out questions to the WAMA group, received another sponsor for Waypoints, working with the new webmaster, working with Sandy on upgrading our network solutions, legislative committee meeting tomorrow to participate in, and next waypoints is February 22nd, next WAMA Board meeting is March 18th at 1pm.

Adam Phelps asked a few questions from ED Leggett including our contract and use with Sandy going forward. Request's that someone track hours used for Sandy for compensation.

7. Other Business

Treasurer Skoglund had to leave the meeting, but has provided a bit of feedback on the profit and loss, and WSAA invoice for annual fee. President Mueller will advise the Treasurer that we'll need to pay the WSAA invoice, but that we need to pay both 2020 and 2021.

8. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

a. Conference/Education Committee ~ Chair S. Peterson

- i. *A conference committee meeting was held on February 9th and focused on reviewing the 2020 agenda and making recommended changes in presentations/speakers.*
- ii. *Rob H. had some questions about what sponsorships we've received, which was \$24k to-date and what was the total budget for the conference. Chair Peterson advised we are planning for \$40k to cover conference costs, but we've also started tracking comped registrations and the loss of sponsorships from that.*

b. Legislative Committee ~ Chair R. Peterson

Attended the 2nd aviation caucus meeting today, representative from airlines for America and how the pandemic has impacted them, with plans for rebound looking at 2023.

Committee reviewed the bills, thanks to Dan and Warren and others to testify support of the bills including SB1531, SB5329, HB1030, HB1198, HB1290, and HB1379. A substitute bill will be made for HB1379 to address language.

c. WSAA Update ~ Warren Hendrickson

WSAA is contemplating putting together the annual meeting of the membership.

d. Airport Committee ~ Chair Riordan

First goal is to create a funding toolkit and identify what sources are available to airports. First committee meeting will include a review of what Chair Riordan has put together for feedback, in order to have the information available as part of the October conference. Will be scheduling the first committee meeting. Second goal was to survey the airports to find out what they used their CARES funds for. Tim M. suggested to include a few Non-NPIAS airports on the committee.

Dan Gase is Vice Chair of the Airport Committee.

UAS will be covered by President Mueller.

- e. **Membership Recruitment and Relations Committee** ~ Chair Whitman

Chair Whitman was not on the call today, but ED Leggett advised that she is on the committee and that the committee has not met yet, but everything is going well.

- f. **Human Resources (& Nominating) Committee** ~ Chair Mensonides

ED Leggett, Past President Phelps, and Treasurer Skoglund are on the HR Committee.

- g. **Scholarship/Internship Committee** ~ Chair Hodgman

Brandon Rakes will remain on the committee as a technical advisor, and Keith Love is now Vice Chair of the committee.

- h. **Finance Committee** ~ Chair Skoglund

Question for the group on lobbyist disclosure and whether we need to do that, or if its been done in the past.

9. New Action Items Recap ~ ED Leggett

10. Next Meeting Thursday, March 18, 2021 at 1:00pm

11. Remarks for the good of the order ~ President Mueller

12. Adjourn ~ President Mueller

- Adjourn 2:38pm