



# Washington Airport Management Association

**Board Meeting  
April 15, 2021 – 1:00 PM  
Teleconference**

## **MINUTES**

**1. Call to Order ~ President Mueller**

**2. Roll Call ~ Secretary S. Peterson**

- *Marjy Leggett, ED*
- *Rich Mueller, President*
- *Brandon Rakes, Vice President*
- *Samantha Peterson, Secretary*
- *Jennifer Skoglund, Treasurer*
- *Robert Peterson, Board Position*
- *Rob Hodgman, Board Position*
- *Tim Mensonides, Board Position*
- *Dan Gase, Board Position*
- *Absent - Adam Phelps, Past President*
- *Others Present: Warren Hendrickson*

**3. Presentation and approval of the March Meeting Minutes ~ Secretary S. Peterson**

- *Rob motioned and Brandon seconded, all approved.*

**4. Presentation and approval of the April Treasurer's Report ~ Treasurer Skoglund**

- *Starting April with \$21,048 in net income and total liabilities of \$29,465. The statement of cash flows identifies \$94,845 for cash at the end of the period.*

**5. President's Report ~ President Mueller**

- *Amicus brief update*
- *Questions in regards to the raise in membership rates, and whether that has impacted membership. We have not publicly announced the increase in rates, but have also not received any comments/feedback from members asking about it.*
- *Meeting to discuss membership and reach out to those who did not renew their memberships, but also to reach out and thank our membership and show appreciation.*

**6. Executive Director's Report ~ ED Leggett**

- *Preparing the WAMA Waypoints and request for any additional information to add.*
- *Received airport questions from members, including a question on leasing and another on the airport operations area, as well as insuring airport crew cars.*
- *Published two job postings for airports including Ephrata and Quillayute.*
- *Attended aviation Caucus meetings.*
- *Monroe resigned from Chair of the Membership Committee, and we'll be seeking a replacement chair. Rich recommended reaching out to David Decoteau at Renton to see if he'd be interested.*
- *Scheduling for the visit to Aberdeen and discussed who all would be interested in attending.*

## 7. Other Business

- a. Update on Amicus Curiae Brief letter of support

## 8. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

- a. **Conference/Education Committee** ~ Chair S. Peterson

*The conference committee is finalizing the agenda and list of speakers. We still have a few that we are waiting responses for. Rich was reaching out to get the AAM presentation. Also, Samantha will be emailing the list of sponsors reminding them of the upcoming conference and opportunities.*

- b. **Legislative Committee** ~ Chair R. Peterson

*The 1% aviation fuel sales tax didn't make it. We'll need to provide some communication with the membership and discuss airport's compliance with grant assurances. Would like to get together with Warren and Rob H. on this and how to brief the membership. Warren advised that it's on the agenda and he's got it covered.*

*SB5031 aviation loan was voted out of the Senate and HB1379 unpiloted aircraft systems was voted out of the Senate. Today was the last aviation Caucus meeting of the year.*

- c. **WSAA Update** ~ Warren Hendrickson

*Planning for the first membership meeting in May.*

- d. **Airport Committee** ~ Chair Riordan

*Charlie was unable to make the meeting, but sent an email update that he's working on the airport funding guide.*

- e. **Membership Recruitment and Relations Committee** ~ Chair N/A

*Rich will be working on the replacement chair.*

- f. **Human Resources (& Nominating) Committee** ~ Chair Mensonides

*Nothing to present at this time.*

- g. **Scholarship/Internship Committee** ~ Chair Hodgman

*Received two applications for the internship, but has not discussed this with the scholarship committee yet. There has been a lot of interest in the internship program, and would like to run this by the Board, is there an interest in awarding two internship grants? All agreed.*

- h. **Finance Committee** ~ Chair Skoglund

**9. New Action Items Recap ~ ED Leggett**

**10. Next Meeting Thursday, May 20, 2021 at 1:00pm**

**11. Remarks for the good of the order ~ President Mueller**

**12. Adjourn ~ President Mueller**