



# Washington Airport Management Association

**Board Meeting  
June 17, 2021 – 1:00 PM  
Teleconference**

## **MINUTES**

**1. Call to Order ~ Vice President Rakes**

**2. Roll Call ~ Secretary S. Peterson**

- Marjy Leggett, ED
- Absent - Rich Mueller, President
- Brandon Rakes, Vice President
- Samantha Peterson, Secretary
- Jennifer Skoglund, Treasurer
- Robert Peterson, Board Position
- Rob Hodgman, Board Position
- Absent - Tim Mensonides, Board Position
- Dan Gase, Board Position
- Adam Phelps, Past President
- Others Present: Warren Hendrickson, David Field, Charlie Riordan, Corley McFarland

**3. Presentation and approval of the May Meeting Minutes ~ Secretary S. Peterson**

*Meeting minutes approved as presented.*

**4. Presentation and approval of the June Treasurer's Report ~ Treasurer Skoglund**

*Balance sheet as of May 31<sup>st</sup> shows that WAMA has \$82,843.60 in the checking/savings account.  
Total assets of \$83,193.60.*

**5. President's Report ~ Vice President Rakes**

*President Mueller is out preparing for an air show and VP Rakes is filling in.*

**6. Presentation by Corley McFarland – President of WSCAA**

*Presentation on WSCAA and the transition from David Ketchum to the new Board.*

**7. Executive Director's Report ~ ED Leggett**

- a. **New WAMA header?**



# Washington Airport Management Association

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*Comments from the group on the updated website header:*

- VP Rakes and Board Member Gase made comments that they liked the changes.
- ED Leggett will let the webmaster know to go ahead and make this change.

*ED Leggett sent out a question on bi-fold doors from one of our members, as well as sent out a job posting for Spokane Airports. Participated in the Fly Washington Passport committee meeting. Attended committee meetings. Received two new sponsorships for the waypoints.*

## 8. Other Business

## 9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

### a. Conference/Education Committee ~ Chair S. Peterson

*The conference agenda is nearly finalized, with some outstanding coordination on conference speakers. Chair Peterson sent out the updated list of sponsorships, vendors, and golf attendees. We have received around \$31k in sponsorships of the \$40k goal to date.*

### b. Legislative Committee ~ Chair R. Peterson

*Planning another committee meeting in the next month after a break since the legislative session.*

*Amicus brief update – Phelps advised that there is no update yet.*

### c. WSAA Update ~ Member Warren Hendrickson

*Warren Ferrell is now the acting ADO Manager. American Rescue Act – that will fund the 100% AIP coverage. AIP funds will be covered at 90/10 split with knowing that the 10% will be from the American Rescue Act funds.*

*FAA has indicated that grants are coming out late this year, tentatively around September.*

### d. Airport Committee ~ Chair Riordan

*Chair Riordan has been asked to create a toolkit for airport funding opportunities. Working on getting this put together and has coordinated with Rob Hodgman on state funding opportunities.*

*Preparing a summary of how airports have used their CARES funds.*

### e. Membership Recruitment and Relations Committee ~ Member Field

#### i. Ideas to attract small airports/benefits for joining WAMA

*Dave Field has reached out to the airports who have dropped out over the last few years and have been able to get a few of them to renew their memberships.*

*We have 189 active members and added 7 since March 2021.*

*Charlie Riordan requested that we add a task to provide a report of where we are on memberships and what WAMA's goals are to grow the membership to. Member Field advised he would put something together for the next meeting.*

*July committee meeting will focus on recruiting small airports and identifying the value for them to join.*

f. **Human Resources (& Nominating) Committee** ~ Chair Mensonides

i. Awards?

*Adam Phelps gave a brief update on behalf of Chair Mensonides.*

g. **Scholarship/Internship Committee** ~ Chair Hodgman

*Chair Hodgman advised that there is no report this month from the scholarship committee.*

h. **Finance Committee** ~ Chair Skoglund

*See Treasurers report.*

**9. New Action Items Recap** ~ ED Leggett

**10. Next Meeting Thursday, July 15, 2021 at 1:00pm**

**11. Remarks for the good of the order** ~ Vice President Rakes

**12. Adjourn** ~ Vice President Rakes