



Washington Airport Management Association

**Board Meeting
November 18, 2021 – 1:00 PM
Teleconference**

MINUTES

- 1. Call to Order** ~ President Mueller
- 2. Roll Call** ~ Secretary S. Peterson
 - a. *Marjy Leggett, ED*
 - b. *Rich Mueller, President*
 - c. *ABSENT Brandon Rakes, Vice President*
 - d. *Samantha Peterson, Secretary*
 - e. *Jennifer Skoglund, Treasurer*
 - f. *Robert Peterson, Board Position*
 - g. *Rob Hodgman, Board Position*
 - h. *Tim Mensonides, Board Position*
 - i. *Dan Gase, Board Position*
 - j. *Adam Phelps, Past President*
 - k. *Others Present: Warren Hendrickson, Dave Field*
- 3. Presentation and approval of the September Meeting Minutes** ~ Secretary S. Peterson
 - a. *September meeting minutes approved*
- 4. Presentation and approval of the November Treasurer's Report** ~ Treasurer Skoglund

Total Checking \$65,438.87 end of Oct 31, 2021
Total Liabilities & Equity \$67,009.08
Net Income thru Oct 31, 2021 \$12,893.97
Treasurers report approved
- 5. President's Report** ~ President Mueller

Focus on conference committee and 2022 planning and needs.
- 6. Executive Director's Report** ~ ED Leggett
 - a. **Not Alone Campaign**

Nonprofit – End trafficking and slavery campaign and looking for airports to participate.
 - b. **Northwest Trade Show Booth (Feb 26-27, 2022)**

WAMA Board has approved hosting a booth this year.

c. **Alliance for Aviation Across America**

Asking WAMA for articles to print about GA, events, and partnership with WAMA.

Board requested more information about the organization before joining their partnership.

Want to ensure that the organization does not have any political or conflicting interests.

7. **New Business**

a. **Vote on Resolution to Accept New Officers**

Motion to approve board for 2022 was approved.

b. **Lobbyist Contract**

Plan to vote on the contract at the next meeting following the budget review.

8. **Committee Reports ~ Review of Open Action Items + Additional Items Listed Below**

a. **Conference/Education Committee** ~ Chair S. Peterson

i. Comments on 2021 Conference

ii. Update on 2022 Conference

The venue and catering menu have been confirmed with Sun Mountain Lodge. Only remaining task items are to prepare a conference agenda and list of speakers. Chair Peterson will not be able to attend the conference this year due to maternity leave but will ensure that everything is planned and covered.

2023 conference planning to begin including obtaining quotes for conference venues in Spokane.

b. **Legislative Committee** ~ Chair R. Peterson

i. Cantwell Announcement

ii. WA State airport infrastructure funds

IIJA was signed Nov 15th by President Biden. Cantwell was successful with getting funding for WA airports. There are 15 billion dollars slated for NPIAS airports. \$384.7 million will go to WA airports. \$5 billion for terminal building discretionary grants.

No update on the HST and PPT tax scenario. Warren and Rob H. did a wonderful job sharing this information with the airports and port districts. Warren advised that the key is to drum up awareness of this topic, including speaking about it at the WPPA conference on Dec 1st.

c. **WSAA Update** ~ Warren Hendrickson

No other update beyond the legislative updates above.

d. **Airport Committee** ~ Chair Riordan

No update for the meeting.

e. **Membership Recruitment and Relations Committee** ~ Chair Field

i. Ideas to attract small airports/benefits for joining WAMA

Chair Field gave a summary of 2021's recruitment including 216 members and 41 airports. He has requested that WAMA begins recruiting someone to take over the Membership Recruitment Committee Chair position, as he plans to retire when a replacement can be found.

f. **Human Resources (& Nominating) Committee** ~ Chair Mensonides

- i. New Officer Candidates Resolution for Board Approval

Board approved the new officer list for 2022.

g. **Scholarship/Internship Committee** ~ Chair Hodgman

Nothing to report this month.

h. **Finance Committee** ~ Chair Skoglund

- i. 2022 Budget

Had ongoing discussions with Board members about the 2022 budget and including the final conference estimate for next year. We are planning and assuming that we may not receive as many sponsorships next year due to the quick turnaround. The budget also includes the loss of revenues from comped registrations. We are planning for an increase the conference registration to a minimum of \$360; however, we are planning to do \$375.

9. New Action Items Recap ~ ED Leggett

10. Next Meeting Thursday, December 16, 2021 at 1:00pm

11. Remarks for the good of the order ~ President Mueller

12. Adjourn ~ President Mueller