



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 A2	<p style="text-align: center;">Airport Committee</p> <p style="text-align: center;">Chair Riordan</p>	<p style="text-align: center;">Airport</p>	<p style="text-align: center;">Vice Chair Dan Gase</p>	<p><u>June 17, 2021</u> -Continue on working on Funding Guide -Develop resource on how CARES Grants have been utilized.</p> <p><u>Dec. 16, 2021</u> -First Friday Airport Conversations will be held on 1st Friday of each month. An opportunity to hear the latest airport news.</p> <p><u>Jan. 20, 2022</u> -Lining up speakers for the coming First Friday presentations.</p> <p><u>Feb. 17, 2022 and Ongoing</u> Continuing with monthly First Friday speakers</p>	<p style="text-align: center;">1/21/21</p>	<p style="text-align: center;">7/21/22</p>	



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 L 1	Legislative Committee Chair Ben Hoppe	Chris Paolini Ryan Zulauf Ralph Wessels Justin Van Slyke		<p><u>As of 1/20/22</u> Ben Hoppe has accepted position of chairman of Legislative Committee.</p> <ul style="list-style-type: none"> -Ben will reach out to our lobbyist Susy Tracy -Watching legislative priorities <p><u>As of 3/17/22</u> Ben will reach out to the committee for a meeting</p> <p><u>As of 4/21/22</u> It was suggested that the Legislative Committee work with the Airport Committee on the unleaded fuel issue</p>	1/20/22	7/21/22	



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 S X1	<p style="text-align: center;">Scholarship Committee</p> <p style="text-align: center;">Rob Hodgman</p>	<p style="text-align: center;">Brandon Rakes</p>	<p style="text-align: center;">XXXX</p>	<p><u>Update as of 1/20/22</u> -Scholarship and Grant forms are being updated for this year's applicants -2022 intern reports are now added to the WAMA website</p> <p><u>Update as of 4/21/22</u> -The Scholarship Committee is meeting to look at the scholarship applications -The committee is woking with past intern recipients to present at the WAMA Conference on May 10.</p> <p><u>Update as of 6/30/22</u> Scholarships and Intern Grants have been awarded.</p>	<p style="text-align: center;">OCT</p>	<p style="text-align: center;">7/21/22</p>	



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 M X1	Membership Committee Chairman Christine Roemeling	Exec Director Justin VanSlyke	Vice Chair Justin Van Slyke	<p><u>Tasks for 1/1/22:</u></p> <ul style="list-style-type: none"> -Banner advertisement -Send out renewal invoices -Create a list of benefits for joining WAMA <p><u>As of 1/20/22</u></p> <ul style="list-style-type: none"> -Seeking a new chairman -Sending reminders to those who have not yet renewed membership <p><u>Update 3/17/22</u></p> <ul style="list-style-type: none"> -Christine Roemeling has accepted chairmanship <p><u>Update as of 4/21/22</u></p> <ul style="list-style-type: none"> -Christine Roemeling is working with David Field in the transition from his chairmanship to hers. -The committee is working on marketing. <p><i>Continued next page...</i></p>	Jan	7/21/22	12/31/22



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 M X1	Membership Committee Chairman Christine Roemeling	Exec Director Justin VanSlyke	Vice Chair Justin Van Slyke	...Continued <u>Update as of 6/16/22</u> -Christine is cleaning up the data base, eliminating duplicate names -Working to improve membership payment ability -Checking on lapsed renewals	Jan	7/21/22	12/31/22



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022	Conference Committee Chair Samantha Peterson	Vice Chair Tim Mensonides Dianna Wakefield Marjy Leggett Jennifer Skoglund		<u>6/16/22</u> -A contract has been signed and submitted to the Davenport Grand Hotel in Spokane for the 2023 conference.	Oct.	7/21/22	5/13/23



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 HR X2	<p style="text-align: center;">Human Resources Committee</p> <p style="text-align: center;">Chairman Tim Mensonides</p>	<p>Adam Phelps</p> <p>Executive Director</p> <p>Jennifer Skoglund</p>	<p style="text-align: center;">Vice Chairman</p> <p>Adam Phelps</p>		January	7/21/22	5/30/23



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
2022 F 1	<p style="text-align: center;">Finance Committee</p> <p style="text-align: center;">Chair Jennifer Skoglund</p>	<p>Executive Committee</p> <p>Kandace Harvey</p> <p>Rich Mueller</p>	<p>Vice Chair Adam Phelps</p>	<p>Keep financial records and send to board members for each monthly board meeting.</p> <p><u>12/16/21 Update:</u> - 2022 budget is finalized and approved</p> <p><u>3/17/22</u> -Financial policy was approved to provide credit card to Executive Director for WAMA expenses</p> <p><u>4/21/22</u> Nothing new to report</p>	1/21/22	7/21/22	12/31/22



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date
--------	------------------------------	---------------------------------------	--------------	---	------------	-----------------	------------------



WAMA Action Items Worksheet - Open Items

Listed by start date.

Number	Primary Officer or Committee	Supporting Officer(s) or Committee(s)	Director OPR	Topic Title/Description/Updates Next Step(s)	Start Date	Next Update Due	Project End Date