



# Washington Airport Management Association

**Board Meeting  
January 20, 2022 – 1:00 PM  
Teleconference**

## **MINUTES**

**1. Call to Order ~ President Mueller**

**2. Roll Call ~ Secretary S. Peterson**

- *Marjy Leggett, ED*
- *Rich Mueller, President*
- *Brandon Rakes, Vice President*
- *Samantha Peterson, Secretary*
- *Jennifer Skoglund, Treasurer*
- *Jeanie Sharpe, Board Position*
- *Rob Hodgman, Board Position*
- *Tim Mensonides, Board Position*
- *Dan Gase, Board Position*
- *Adam Phelps, Past President*
- *Others Present: Warren Hendrickson, Charlie Riordan*

**3. Presentation and approval of the December Meeting Minutes ~ Secretary S. Peterson**

*November meeting minutes are approved.*

**4. Presentation and approval of the January Treasurer's Report ~ Treasurer Skoglund**

*Total checking/savings & cash at end of period - \$57,290.32*

*Treasurer's report approved as presented.*

**5. President's Report ~ President Mueller**

*Provided positive feedback on the budget and success of the 2021 conference after 2020 in order to put us in a financially positive position.*

**6. Executive Director's Report ~ ED Leggett**

*Sent two WAMA Waypoints and the newsletter were sent out. This was the last newsletter for WAMA to send out based on the decision to use Waypoints only moving forward.*

*Received several questions from airport managers, several of which related to snow removal.  
Met with Tim Mensonides to discuss the joint FLYWA and WAMA booth at the upcoming Puyallup Trade Show.*

*Participated in the First Friday presentation that was coordinated by Charlie Riordin.*

*Invited Jeanie Sharpe to join today's meeting and potentially take on the empty Board position. Past President Phelps asked if checks were still preferred over credit card payments. The renewal email indicated that WAMA prefers paid by credit card.*

## **7. New Business**

*Discussion of approval of new director, which came out that the President may appoint a Board member. Board member votes on new director Jeanie Sharpe.*

## **8. Old Business**

- a. **WAMA Credit Card** – *Treasurer Skoglund will setup a meeting to discuss and coordinate this, and we'll follow-up at the next Board meeting.*

## **9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below**

a. **Conference/Education Committee** ~ Chair S. Peterson

- i. *Update on 2022 Conference – Held a conference committee meeting on January 13<sup>th</sup> to prepare the first draft of the agenda. Next conference committee meeting will continue ongoing discussions of topics and presenters.*
- ii. *Speakers*

b. **Legislative Committee** ~ Chair \_\_\_\_\_.

- i. *New Chairman? President Mueller has sent an invitation to Ben Hoppe about taking on the Legislative Committee.*

*Warren Hendrickson presented on the legislative update as an interim until the new Chair can start. Ben has been in touch with Susie Tracy and will be setting up a call to get caught up.*

*What bill should the alliance be supporting?*

- *HB1290 Rep Dent – 1% fuel sales tax for the aeronautics account*
- *HB1712 Rep Dent – Allows cities and municipalities to select a commission or representation for the airport.*
- *HB1538 – Aerospace and aviation advisory commission*

c. **WSAA Update** ~ Warren Hendrickson

*Covered in Legislative Committee update*

d. **Airport Committee** ~ Chair Riordan

- i. *First Friday Virtual Airport Meetings*
- Next month will cover Patrick Taylor, Coffman Associates.*

e. **Membership Recruitment and Relations Committee** ~ Chair Field

- i. *Ideas to attract small airports/benefits for joining WAMA*
- Will coordinate a replacement chair for the committee.*

f. **Human Resources (& Nominating) Committee** ~ Chair Mensonides

*No update this month.*

*Question for Marjy and Jennifer, is the ED contract complete? Edits will be needed to one of the policies on the changes to the credit card approval.*

g. **Scholarship/Internship Committee** ~ Chair Hodgman

*VP Rakes provided an update on the committee and preparations they are doing for the 2022 conference.*

h. **Finance Committee** ~ Chair Skoglund

*Dec 31, 2021 statement – Total liabilities and equity \$58,830. Total Cash at the end of the period \$57,290. Net income is \$6,424 for year-end.*

**9. New Action Items Recap** ~ ED Leggett

**10. Next Meeting Thursday, February 17, 2022 at 1:00pm**

**11. Remarks for the good of the order** ~ President Mueller

**12. Adjourn** ~ President Mueller