



Washington Airport Management Association

**Board Meeting
March 17, 2022 – 1:00 PM
Teleconference**

MINUTES

1. Call to Order ~ VP Rakes

2. Roll Call ~ Secretary S. Peterson

- *Marjy Leggett, ED*
- *Rich Mueller, President*
- *Brandon Rakes, Vice President*
- *Samantha Peterson, Secretary*
- *Jennifer Skoglund, Treasurer (Absent)*
- *Jeanie Sharpe, Board Position (Absent)*
- *Rob Hodgman, Board Position (Absent)*
- *Tim Mensonides, Board Position*
- *Dan Gase, Board Position*
- *Adam Phelps, Past President*
- *Others Present: Warren Hendrickson*

3. Presentation and approval of the January and February Meeting Minutes ~ Secretary S. Peterson

Motion to approve the January and February meeting minutes - Approved

4. Presentation and approval of the February and March Treasurer's Report ~ Treasurer Skoglund

Acknowledgment of the great work that the Harvey team is doing for us on financials.

Total income \$40,035.72

Still have some work to do on getting the membership to pay their annual dues.

Total expenses 14,348.37

Net income 25,657.35

5. President's Report ~ VP Rakes

No report this month.

6. Executive Director's Report ~ ED Leggett

Working with Ports Publishing for an article on WAMA to come out in June.

Attended the NW Puyallup Trade Show and hosted the WAMA booth. Great turnout on Saturday and a lighter day Sunday.

Conference preparations with S.Peterson and Chris Blue at Sun Mountain.

7. New Business

No new business for March

8. Old Business

No old business for March

9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

a. Conference/Education Committee ~ Chair S. Peterson

- i. Update on 2022 Conference – *Received about \$22k in sponsorships as of now, which is roughly \$9k less than 2021.*
- ii. Speakers – *We had a presenter back out and will need to backfill that spot.*
2023 Conference – Received our best and final quotes for Spokane venues and have narrowed down the list of venues to two. Quotes are coming in higher than we have been used to, the hotel prices are consistent with what our previous resort budgets.
We may need to increase registration fees to account for loss in sponsorships and the increase in conference quotes.

b. Legislative Committee ~ Chair Hoppe (Absent)

c. WSAA Update ~ Warren Hendrickson

Move ahead HB2219/SB5479 did pass and the impact is \$0.07 per gallon which will create an estimated \$1.56 million dollars per year. There's an additional \$20 million of spending in the bill, \$10 million is planned for a commercial aviation site and the other \$10 million is for sustainable aviation. Not sure yet where that additional funding is coming from as it wasn't clearly outlined in the bill.

d. Airport Committee ~ Chair Riordan (Absent)

- i. First Friday Virtual Airport Meetings

e. Membership Recruitment and Relations Committee ~ Chair Field (Absent)

- i. Ideas to attract small airports/benefits for joining WAMA
ED Leggett gave an update, she spoke with Christine Roemeling and is interested in taking over as chair of the committee. So, she and Dave are discussing.

f. Human Resources (& Nominating) Committee ~ Chair Mensonides

As of now, we have not received any nominations. ED Leggett advised that she needs 3 weeks to prepare the awards in time for the conference.

g. Scholarship/Internship Committee ~ Chair Hodgman (Absent)

No report for this month. Hoping to have an update for next month's report.

h. Finance Committee ~ Chair Skoglund

Draft changes to the financial policy with the use of the credit card and adding the ED to the account. Remarks to include process information between the Treasurer and the Bookkeeper.

Motion to approve the changes - Approved

9. New Action Items Recap ~ ED Leggett

10. Next Meeting Thursday, April 21, 2022 at 1:00pm

11. Remarks for the good of the order ~ President Mueller

12. Adjourn ~ VP Rakes, President Mueller