



# Washington Airport Management Association

**Board Meeting  
April 21, 2022 – 1:00 PM  
Teleconference**

## **MINUTES**

**1. Call to Order ~ President Mueller**

**2. Roll Call ~ Secretary S. Peterson**

- *Marjy Leggett, ED*
- *Rich Mueller, President*
- *Brandon Rakes, Vice President*
- *Samantha Peterson, Secretary*
- *Jennifer Skoglund, Treasurer*
- *Jeanie Sharpe, Board Position*
- *Rob Hodgman, Board Position*
- *Tim Mensonides, Board Position (Absent)*
- *Dan Gase, Board Position*
- *Adam Phelps, Past President*
- *Others Present: Warren Hendrickson, Ben Hoppe, Charlie Riordan*

**3. Presentation and approval of the March Meeting Minutes ~ Secretary S. Peterson**

*March meeting minutes approved.*

**4. Presentation and approval of the April Treasurer's Report ~ Treasurer Skoglund**

*As of March 31, 2022, Total Checking/Savings: \$93,060; Total Liabilities & Equity: \$110,334; Net Income: \$52,756*

**5. President's Report ~ President Mueller**

*No report for April, looking forward to the WAMA conference. Any final planning needs for the WAMA conference next month.*

**6. Executive Director's Report ~ ED Leggett**

*Created WAMA Waypoints and sent out three issues to membership.  
Corresponded with members on items to be included in Waypoints.  
Sent out questions on procedure policies and manuals.  
Board meeting notices/agendas. Updated action plans and task list and completed the ED report.*

**7. New Business (N/A)**

**8. Old Business**

Dan Gase gave an update on retirement (June 15<sup>th</sup>) and introduction of the new Airport Manager (Jonathan Picker) who will be taking his position in June 2022.

## 9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

### a. Conference/Education Committee ~ Chair S. Peterson

- i. *Update on 2022 Conference – Marjy and Dianna will be the main points of contact during the conference. Sponsorships are up and we have almost met our goal. There’s 105 registered for the event.*
- ii. *Speakers – Agendas are complete and sponsorship boards are in production.*  
*Planning for 2023 conference and reduced sponsorships from years past, how that’ll impact budgets/registration fees. The recommendation is to move forward with the Davenport Grand in Spokane for 2023.*

### b. Legislative Committee ~ Chair Hoppe

*Chair Hoppe reached out to Susan Tracy and provided an update for Waypoints in March after session ended. Updated members on \$16.9 billion funding and \$0.07 cent fuel tax.*

*Board Member Hodgman added that there’s been discussions with OFM to get a shared understanding of what those projects would look like. The idea is that WSDOT would provide a list of recommended projects. Eric Johnson is already working on the framework yet, but it hasn’t been solidified as WSDOT continues to work through it.*

*FAA has sent out a request for BIL funding needs and list of projects for airports.*

*Past President Phelps discussed AFFF legislation and non-leaded fuel and ongoing tracking of these topics on a national level.*

### c. WSAA Update ~ Warren Hendrickson

*Updated on non-leaded fuel and what is going on nationally. Gami an OK company has already proven and received a certificate; however, this has been tied up politically. Swift has created Swift94 non-leaded octane fuel has setup in Santa Monica Airport and you can get this now.*

### d. Airport Committee ~ Chair Riordan

- i. *First Friday Virtual Airport Meetings – April’s presenter was unable to speak. May 6<sup>th</sup> will have David Williams, Kimley-Horn to present. Looking at a future presentation on non-leaded fuels and that process.*

### e. Membership Recruitment and Relations Committee ~ Chair Roemeling

*Went through the membership list and cleaned up the duplications which is ongoing. Working on Port of Seattle’s membership and increase their participation. Looking at better ways to present the benefits of membership to everyone.*

### f. Human Resources (& Nominating) Committee ~ Chair Mensonides (Absent)

*No report this month.*

### g. Scholarship/Internship Committee ~ Chair Hodgman

*Received one application for both the intern and the Thomas Eller Scholarship. There may be funding to support another intern for 2022. A committee meeting is scheduled for tomorrow.*

*Past interns will present at the conference on their internship experience.*

### h. Finance Committee ~ Chair Skoglund

*No report this month.*

**9. New Action Items Recap ~ ED Leggett**

**10. Next Meeting Thursday, May 19, 2022 at 1:00pm**

**11. Remarks for the good of the order ~ President Mueller**

**12. Adjourn ~ President Mueller**