



# Washington Airport Management Association

**Board Meeting  
July 20, 2023 – 1:00 PM  
Teleconference**

## **MINUTES**

- 1. Call to Order** ~ President Rakes called the meeting to order at 1:05pm
- 2. Roll Call** ~ Secretary Robinson
  - a. Marjy Leggett, Executive Director
  - b. Brandon Rakes, President
  - c. Dave Decoteau, Vice President
  - d. Lorene Robinson, Secretary
  - e. Jennifer Skoglund, Treasurer (Absent)
  - f. Adam Phelps, Board Position (Absent)
  - g. Rob Hodgman, Board Position
  - h. Tim Mensonides, Board Position (Absent)
  - i. Samantha Peterson, Board Position
  - j. Rich Mueller, Past President (Absent)
  - k. Others Present: Matthew Sykora, Eric Johnson and Christine Roemeling
- 3. Presentation and approval of the June Meeting Minutes** ~ Secretary Robinson
  - a. Secretary Robinson made a motion to approve the June meeting minutes as written, seconded by Board Member Hodgman. Motion passes.
- 4. Presentation and approval of the June Treasurer's Report** ~ Treasurer Skoglund
  - a. No report
- 5. President's Report** ~ President Rakes
  - a. President Rakes mentioned the upcoming conference committee discussion meeting and first Friday meeting next week
- 6. Executive Director's Report** ~ Executive Director Leggett
  - a. Created WAMA Waypoints and sent out two issues to membership
  - b. Corresponded with members on items to be included in Waypoints
  - c. Sent reminders about First Friday
  - d. Board Meeting Notices & Agendas
  - e. Set up Board Meeting
  - f. Participated in teleconference meeting

- g. Updated Action Plans and Task List
- h. Submitted ED Report
- i. Emails and Waypoints to members
- j. Board Meeting Notices & Agendas
- k. Set up Board Meeting
- l. Replied to interview questions for Ports Publishing magazine
- m. Helped with job posting for Hollister, CA, Olympia, WA, and Kenai, AK
- n. Updated Fly WA Passport map
- o. Communication with GAMI and board members about proposed legislation at national level concerning availability of no-lead and leaded fuel
- p. Conversation with Nathan Park from Earthjustice
- q. Discussion with Brad Schuster regarding FAA Reauthorization Bill
- r. Sent out reminder invitation to members to attend First Friday
- s. Set up and Attended First Friday presentation with Leah Whitfield on Hangar Wait Lists
- t. Attended Pangborn Air Show
- u. Finalized document signings for WAMA credit card
- v. Created US Bank access for Jennifer
- w. Worked with Rebecca on updating and modifying website
  - i. Added link to First Friday Recordings

## 7. Old Business

- a. No report

## 8. New Business

- a. No report

## 9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

### a. Conference/Education Committee ~ Chair Peterson

- i. Chair Peterson stated that she is still waiting on the upcoming conference contract to be finalized
- ii. 2025 conference location being discussed at the board conference discussion meeting next week

### b. Legislative Committee ~ Chair Hoppe

- i. No report

### c. WSAA Update ~ Chair Rob Hodgman

- i. Chair Hodgman stated that the WSAA annual meeting was not well attended
  - (1) It was discussed that airports are not charging appropriate rates and charges
  - (2) Discussion on how hangars are being used at airports
  - (3) Likely to see challenges this year with unleaded fuel
  - (4) WSAA elections were also held at the annual meeting

### d. Airport Committee ~ Matthew Sykora

- i. Working on scheduling First Friday Meeting speakers

- e. **Membership Recruitment and Relations Committee** ~ Chair Roemeling
  - i. 163 active members
  - ii. Sent reminder emails to newly registered members regarding unpaid membership bills
  - iii. Contacted Yakima Airport employee to join membership committee
  
- f. **Human Resources (& Nominating) Committee** ~ ED Leggett presented on behalf of Chair Phelps
  - i. ED mentioned that WAMA elections are coming up
  
- g. **Scholarship/Internship Committee** ~ Chair Love
  - i. No report
  
- h. **Finance Committee** ~ Chair Skoglund
  - i. No report

**10. New Action Items Recap ~ ED Leggett**

- a. Conference Committee
  - i. 2024 and 2025 conference planning
- b. Membership Committee
  - i. Working on recruiting committee members
  - ii. Working on membership contact emails

**11. Next Meeting Thursday, August 17, 2023**

**12. Remarks for the good of the order ~ President Rakes**

- a. President Rakes mentioned that we should encourage our fellow board members to be in regular attendance at our meetings and to have a great summer
- b. Vice President Decoteau mentioned holding a board meeting at a central location in October

**13. Adjourn ~ President Rakes adjourned the meeting at 1:30pm**