



Washington Airport Management Association

**General Membership Meeting
Skamania Lodge
Stevenson, Washington
May 22, 2018 – 9:00 AM
General Meeting Minutes**

- 1. Call to Order** ~ President Mensonides called the general membership meeting to order at 8:59am
- 2. Presentation and approval of the May 2017 General Board Meeting Minutes** ~ President Mensonides

Meeting minutes were presented and no additions or subtractions were provided. Minutes were approved by motion and vote.

- 3. Presentation and approval of the Treasurer's Report** ~ Treasurer Young

2017 budget:

- Total income: \$84,177.07
- Total expenses: \$95,202.91
- Net income: \$ (11,025.84)
- Balance Sheet Total Assets, Liabilities, Equity: \$45,550.65

First Quarter 2018 budget:

- Total income: \$117,220.94
- Total expenses: \$93,568.53
- Net income: \$ 23,654.21

Proposed 2018 Budget:

- Total income: \$102,295.00
- Total expenses: \$99,268.00
- Net income: \$3,027.00

- 4. President's Report** ~ President Mensonides
 - Busy year – joint conference took a lot of effort.
 - Discussed board continuity. Having one-year term board positions is difficult. Encouraging board members to run for additional terms.
 - WAMA supporting the Fly Washington program.

- d. Recommended airports to join WAMA committees and get involved with the organization.
- e. Thanked the Board, Financial Managers, Webmaster, and Lobbyist for all the work running this organization.
- f. New this year:
 - i. Started WAMA Waypoints – great feedback so far.
 - ii. Started airport tours rotating around the state.
- g. Thanked sponsors for their generous support.

5. Committee Reports

a. *Airport Committee* ~ Chair Phelps

- i. Rates/charges report provided in the conference packets. Put together from airport surveys and data research. Attempting to rectify some of the data to ensure it is apples to apples.
- ii. UAS/Drone – letter sent to FAA with concerns about Part 107 not including protections for small airports.
- iii. Following Real ID.
- iv. Following bills. Thanked Trent Moyers for committee support in electric/hybrid aircraft.
- v. Rich Mueller attended DBE study sponsored by WSDOT.
- vi. WSDOT Emergency Management work plan.

b. *Legislative Committee* ~ Chair Peterson

- i. List of priorities for 2018 – some bills did not pass that will be added to the 2019 list, such as the Aviation Fuel Tax HB 2754.
- ii. SB/HB 1656 – Aviation Revitalization Loan Program.
 - (1) Very successful Bill, but the Governor not signing this was a bit of a surprise. Reasoning was concerns with actual makeup of Board and legislators. Even though it was vetoed, there is still an appropriation of funds to pursue this program. Wrote a support letter to the Governor anyhow.
 - (2) Governor emphasized \$5m program funding regardless of bill language passing. WSDOT has begun work on this. Money goes away by June 30th, 2019. Encourage airports to do the applications this Fall.
- iii. HB 2754 - \$8.4m funding gap – Bill reallocates 1% of fuel tax into aeronautics account. This Bill was stuck in the House Transportation Committee. Working with WSAA partners to elevate this.
- iv. HB 2295 – Electric/Hybrid Working Group. Did not make it out of the Senate. But, the working group will still be moving forward. This will include evaluating what will be needed to implement electric aircraft in the future. WSDOT is setting up the Working Group. Seeking one more member for this Working Group.

c. *Membership Recruitment and Relations Committee* ~ Chair Robinson

- i. Highlighted Lorene’s role as a Chair of a Committee
- ii. Working on membership recruitment, recategorization of airports, WAMA newsletter, etc.
- iii. Next airport tour in Yakima.

d. **Human Resources (& Nominating) Committee** ~ Chair Holthus

- i. Holthus reviewed the process for solicitation of nominations to become part of the WAMA board.
 - (1) Post a notification on our Website and via email regarding our vacancies
 - (2) Candidates submit a statement of interest letter and resume
 - (3) By Oct. 1, Nominating Committee selects one eligible person for nomination to each open Officer role, and more than one candidate can be presented for open Director roles.
 - (4) Election is held by Oct. 15th, latest, and ratified by Oct. 31st.
 - (5) Nominating committee reviews
- ii. Holthus advised the winners of the awards will be announced during the evening dinner.

e. **Scholarship/Internship Committee** ~ Chair Skoglund

- i. Skoglund reviewed with the membership the goals of the committee, which included administering scholarships and professional development grants.
- ii. Skoglund announced the Board of Directors voted to award to following scholarships and grants:
 - (1) Thomas Eller \$1,000 Scholarship award to Ronny Palachuk from Green River Community College
 - (2) Community Aviation grant for \$500 to Port of Skagit, Keith Love – July 14th Aviation Day at Skagit Valley Airport
 - (3) Internship grant for \$500 to WSDOT Aviation
 - (4) Professional development grant of \$1,000 – still open to Management Members, encouraged applications

f. **Conference/Education Committee** ~ Chair Haakenson

- i. President Mensonides thanked everyone for attending the conference, and thanked all the sponsors.
- ii. Mensonides thanked Diane and Kelly with all their assistance coordinating the conference.
- iii. Next year June 3-5 at the Marcus Whitman in Walla Walla.

g. **Finance Committee** ~ Chair Young

- i. Young reviewed the organization's finances during the financial report.
- ii. Young briefed the membership on the development of a working group to increase funding options for the organization.
- iii. Young reviewed how Financial Management works for WAMA. Stressed operating at a loss is not a sustainable trajectory, but also emphasized the organization is very strong.
- iv. 501c non-profit organization – goal to fund ED, Lobbyist with a strong legislative agenda, and fund annual conference.
- v. Reviewed our Financial Policy. Regular financial audit with a CPA – this review is required when you change treasurers. Encouraged more longevity in this role, and seeking interest.

- h. Arif Ghouse: 7 committees – seeking signups from membership to support these in the future. Highlighted boards in the room for volunteers.
- i. Questions about the terms of the Board from Orcas Island. Recommended revisiting audit requirements – suggested 3-yr audit cycle. Review only for change of Treasurer.

6. Approval of Committee Reports

- a. Committee Reports were approved by motion and vote.

7. Comments from Membership

- a. No comments.

8. Adjourn ~ President Mensonides adjourned the general membership meeting at 9:31am.